Council Meeting
Tuesday, July 18, 2023
City Council Chamber
6:30 p.m.
AGENDA

Call to Order

Pledge of Allegiance

1. Consent Agenda
   - Minutes
     - Council Minutes– July 5, 2023
     - Utility Commission – June 28, 2023
     - EDA – July 10, 2023
     - Library Board – July 11, 2023
   - License & Permits
     - Amplification Permits
       - Windom Area Chamber – July 25,2023
       - Windom Area Chamber – August 1, 2023
     - Exempt Gambling Permit – Pheasants Forever – Sept. 9, 2023
   - Regular Bills

2. Department Heads

3. Donation of the Veteran's Memorial - Windom Area Foundation

4. Liquor – Fundraiser Proposal

5. Night to Unite Proclamation

6. Tax-Forfeited Property – 2023 Resolution

7. Personnel Recommendation
   - Police Officer Hiring

8. Mayor Appointment – Park & Recreation Commission

9. New Business

10. Old Business

11. Council Comments

12. Adjourn

Preliminary

Regular Council Meeting
City Hall, Council Chamber
July 5, 2023
6:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Pro Tem Dennis Esplan.

2. Roll Call:

Council Present:	Marv Grunig, James Nelson, Jenny Quade and Scott Benson
Council Absent:	Mayor Dominic Jones
City Staff Present:	Steve Nasby, City Administrator; Andy Spielman, Building Official; Jon Ketzenberg, Streets & Parks Superintendent; Tim Snyder, Community Center Director; Ben Derickson, Fire Chief; Cory Hillesheim, Police Chief and Mary Hensen, Administrative Assistant.

3. Pledge of Allegiance

4. Consent Agenda:
   - Minutes
     - City Council Minutes – June 20, 2023
     - Utility Commission – June 14, 2023
     - Planning Commission – June 27, 2023
   - Licenses & Permits
     - Exempt Gambling Permit
       - St. Francis Xavier Church – September 17, 2023
       - Legion Unit 206 Auxiliary – August 9-12, 2023
       - Fire Department Relief Association – October 14, 2023
     - Amplification Permit
       - Windom Chamber – July 20, 2023
       - Windom Chamber – August 22, 2023
   - Regular Bills

   Motion by Grunig second by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:
   None.

6. Coalition of Greater MN Cities – Legislative Recap:
   Marty Seifert, CGMC Representative, said that the Coalition had a list of legislative issues they worked on this last session. Priority items were Local Government Aid (LGA), bonding bill, small city street aid, child care funding and housing. One big win was funding for identifying and replacing lead water lines. Another item they worked on for a number of years was to get an established and dependable funding source for small city street aid and this was passed this session. The DFL had a majority of one vote in the Senate, two votes in the House and holds the Governor's office so they passed a number of spending and policy items. LGA was proposed to

be increased by all three bodies, but the Governor's number was the lowest. In the end, LGA is going up $80 million and Windom's share of the new funding will be about $200,000 but as costs have gone up recently this will have a less substantial impact to budgets. The bonding bill was approved for $2.6 billion with cash and debt. The $17+ billion surplus was spent on numerous projects, programs and funded new State programs.

Grunig asked if the legislature spending the large surplus versus giving the money back to the taxpayers would impact the next elections. Seifert said that there was not a lot of public pressure to return the money as there had been in the past when Governor Ventura sent back checks. Grunig noted the passage of the cannabis law and inquired about any legislation on guns. Seifert said the CGMC does not lobby on that issue but there was a change to the red flag law passed.

Esplan and the Council thanked Seifert for the information and presentation.

7. First Reading Ordinance No. 196, 2nd Series – Land Use Code Revision:

Andy Spielman, Building Official, said that the Council had held a public hearing and received Council comments. Spielman said that the Planning Commission had made some minor terminology changes, added some definitions and corrected some errors since the last version. He reviewed the changes with the City Council. Spielman noted the second reading on the ordinance would be held at the August 1st City Council meeting.

Motion by Benson second by Grunig to approve the First Reading of Ordinance No. 196, 2nd Series. Motion carried 5 – 0.

8. IIJA Grant:

Nasby said that the City had worked with the Central Municipal Power Services Agency (CMPAS) on a concept paper to access upcoming federal grant funds in the Infrastructure Investment Jobs Act (IIJA) for electric utilities. In the first round none of the cities in CMPAS were encouraged to apply so the concept paper was revised for a second round submission. The concept paper included funds for advanced metering, load controls, grid reliability, transformers and other improvements with a cost of about $5 million. The federal grant would cover 80% of the cost and the City would be responsible for 20%. A portion of the City's match is already part of the Department's annual budgeting so the cost would be reasonable for the City if the grant were approved. To meet one of the IIJA qualifications, the City of Windom partnered with the City of Blue Earth. Results of the second round of funding, the concept paper submitted by Windom and Blue Earth was selected by the federal government as "encouraged" to submit a full application. Ours is one of 78 nationally that was encouraged and the funding is likely to cover 20-30 projects so our odds are fairly decent. The full application is quite long and technical so the second part of this item is to ask for approval of hiring a professional grant writer.

Grunig asked how long the City would have to complete the projects if the federal grant was awarded. Nasby said the grant has a seven year spend out deadline. He added that the Utility Commission has recommended the grant submission and approval of the grant writing agreement. Last, Nasby asked that if the Council approves the resolution that the Council also include in the motion authorization for the Mayor and himself to sign necessary documents.

Council Member Grunig introduced the Resolution No. 2023-27, entitled "CITY OF WINDOM RESOLUTION IN SUPPORT OF AN APPLICATION TO THE U.S.

DEPARTMENT OF ENERGY FOR GRANT FUNDING FOR THE WINDOM MUNICIPAL UTILITY" and authorization for the Mayor and City Administrator to sign any documents needed for the grant moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Nelson, Quade, Benson, Grunig and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Motion by Benson second by Quade to approve the grant writing agreement between the City of Windom and Frontier Energy as presented. Motion carried 5 – 0.

9. Street Closure Requests:
Esplan said the Windom Area Chamber of Commerce is requesting street closures on July 20th for Hot Dog night, August 1st for Night to Unite and August 22nd for 4th Tuesday events.

Motion by Benson second by Quade to approve the Street closures as requested by the Windom Area Chamber of Commerce for July 20, August 1 and August 22. Motion carried 5 – 0.

10. Personnel:
Tim Snyder, Community Center Director, said that he is recommending the hiring of Robby Anderson for the full-time maintenance position at the Community Center at Step 10 with a step at the end of a successful probation period.

Motion by Grunig second by Nelson to hire Robby Anderson for the Community Center maintenance position at Step 10 with move to Step 11 upon successful completion of the probationary period. Motion carried 5 – 0.

11. Mayor Appointment:
Esplan said the Mayor is requesting appointment of Tim Hiley to the Telecom Commission.

Motion by Benson second by Quade to approve the appointment of Tim Hiley to the Telecom Commission. Motion carried 5 – 0.

12. New Business:
None.

13. Old Business:
None.

14. Council Comments:
Quade said she and Councilmember Grunig were at the Veteran's Memorial ribbon-cutting and it is very nice. She thanked Grunig and the Windom Foundation for their work.

15. Adjournment:
Mayor Pro Tem Esplan adjourned the City Council meeting by unanimous consent at 7:19 p.m.

____________________________ Attest: ________________________
Dennis Esplan, Mayor Pro Tem Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
Council Chambers
June 28, 2023

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan (Electronic) and Glen Francis (10:10 AM)
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator and Leesa Arndt, Utility Billing/Analyst

APPROVE MINUTES

Motion by Riordan second by Schwalbach to approve May 24, 2023 and June 14, 2023 Minutes. Motion carried 2 – 0.

REGULAR BILLS

Motion by Riordan second by Schwalbach to approve the Regular bills as presented. Motion carried 2 – 0.

Francis joined the meeting at 10:10 AM

WATER/WASTEWATER ITEMS

Rolling Green Force Main Schedule

Anderson explained the project is ready to be bid. Engineers proposed bidding the project replacing both sides of the river with an alternate bid of one long connection underneath the river. The project will be out for bid June 30th with the bid opening on July 20th. A DGR engineer will be able to present the results to the Commission at the regular August Commission meeting. Anderson is hopeful the project can be completed by late October.

MPCA Permit Changes Update

Anderson met virtually with the MPCA and Bolton & Menk to discuss the proposed changes to the 2018 city permit. Anderson mentioned the plant is currently operating on a chloride reduction plan. The group concluded to continue operating on the reduction plan, and apply for a variance during the 2028 permit renewal. The Commission discussed what can be done pre-plant to reduce the chloride coming into the plant. A future incentive program may be proposed at a later date.

Anderson said copper limits were also reviewed. The maximum of allowed units is 20, and in reviewing history, Anderson found plant is operating within this limit. He noted that it exceeded the limits during the treatment plant reconstruction project (an anomaly that engineers can explain). Bolton & Menk proposed monitoring the copper limit for an additional 5 years. After data is collected, review with the MPCA on further direction to test.

New Connection Request

Anderson was approached by a property owner and lessee wanting to develop a lot that currently has no infrastructure. The Commission deliberated where the best service connection would be to this parcel along with line ownership. If the line is located on their personal parcel, it would be their personal line with no city ownership beyond the public road access. They also noted if the parcel was to be subdivided in the future, the Commission requires separate lines to each connection versus a "common" connection. Nasby added the parcel currently has access issues as one platted road is noted but unopened and the other access point has an adjacent land owner that has not yet allowed public access on the cul-de-sac platted area. Anderson will present the recommendations to the customers.

Other Water/Wastewater Items

Anderson met with the Street Superintendent to review potential 2024 Street Projects. Staff is looking at working on 1st Avenue as they are projecting more use of the road during MN DOT highway reconstruction. Anderson brought up the water service line that feeds the electric plant and adjacent businesses. The pressure is poor in the location and he would like to see the line replaced with a 10th Street main connection through 12th Street. The Commission suggested seeing how far the service line may need to be bored north, beyond 12th Street. The line replacement will assist in fire protection in the area and back feed water connections in the downtown district. Anderson will get a basic quote based on the needed footage and if the project is a complete replacement or mill/overlay.

Anderson mentioned other possible street projects would be on 10th Street from River Road to Highway 60 and 15th Street from 2nd Avenue to 6th Avenue.

ELECTRIC ITEMS

Grant Writing Consulting Agreement

Nasby presented the Frontier Energy Services Agreement for grant writing services. CMPAS helped the City of Windom and City of Blue Earth jointly submit a concept paper to apply for federal funding designated for energy reduction. The concept paper was returned with "encouraged" to apply. If received, federal funds would pay for 80% of the project, and the remaining 20% is a local match. Proposed work includes upsizing transformers, loop switching, AMI metering, customer smart controls, fused sectionalizing cabinets, and converting to underground lines. The grant application is 50 pages long, and the request would to have the consultants complete the application. Costs will not exceed $15,000. If received, the monies can be spent over a 7-year time frame. Nasby said the State of Minnesota and the Minnesota Clean Energy Program may have assistance dollars to offset the 20% local portion.

Motion by Francis second by Riordan to approve the Grant Writing Consulting Agreement with Frontier Energy Services and the City of Windom. Motion carried 3 – 0.

Riordan left the meeting at 11:05 AM

WAPA Rate Schedule

Sykora explained the Department of Energy letter and the Drought Adder on the WAPA contract. They predict the recent drought was an anomaly and the future power source is looking stable. The Drought Adder will eventually drop off; however, they are predicting a potential base rate increase within the next 5 years to keep up with inflation.

Truck Shed Addition Project Update

Sykora stated the project is going well. Concrete was found from old cooling towers and removed for proper footing placement for the new shed. Footing will be poured next week. After wall forms are placed, the floor will be paved and backfill placed.

Generation Plant Project Update

Sykora has worked with DGR and the plant is 95% designed. They had a page-turn meeting yesterday and went over fine details. The project will be out for bid June 30th.

Transmission Line Project Update

Sykora said the contractor showed up Monday and pole delivery is in progress this week. Work is slated to start next week on the south side of town.

Other Electrical Items

Sykora said he has had some staff in school. Crews are working in Island Park installing new lighting. Sykora is working on securing temporary truck storage during the Truck Shed Addition Project.

OLD BUSINESS

Nasby handed out a request from the Windom Lions Club. The Commission had previously discussed doing in-kind service for the new shelter at Tegels Park. The invoice reimbursement request is $7,000 that had been paid to the contractor. Francis added the project is near completion and the building will then be donated to the City of Windom.

Motion by Schwalbach second by Francis to approve reimbursement request to the Windom Lions Club in the amount of $7,000 for water and wastewater improvements. Motion carried 2 – 0.

NEW BUSINESS

Nasby distributed a sample debt service bond schedule based on the needed capital project funding.

The next regular meeting was set for July 26 at 10:00 in the City Council Chambers. A special meeting was set for August 9th (time to be determined).

ADJOURN

Schwalbach adjourned the meeting at 12:03 PM.

____

Mike Schwalbach, Chairperson

Attest: ______________________________

Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JULY 10, 2023

1. Call to Order: The meeting was called to order by President McNamara at 12:00 p.m.

2. Roll Call & Guest Introductions:

   EDA Commissioners: Ryan McNamara, Nancy Wepplo, and James Nelson.
   Absent: Marv Grunig and Tom Seigfreid.
   Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Mayor Dominic Jones; City Administrator Steve Nasby; Kevin Stevens, Cottonwood County Liaison; Justin Jacobs (KDOM Radio); and Mike Lohre (Citizen).

3. Approval of Minutes: June 12, 2023:

   Motion by Commissioner Nelson, seconded by Commissioner Wepplo, to approve the Minutes of the EDA Meeting held on June 12, 2023. Motion carried 3-0.

4. Windom Apartments LLC
   A. Workforce Housing – Update:

   Background: In July 2022, the EDA sold the "Spec Building Property" at 1925 North Redding Avenue to Windom Apartments LLC ("Developer") for the purpose of constructing 6 buildings containing 60 apartments. The Developer entered into development agreement based on the expectation of a master lease with HyLife Foods for rental of all of these apartments to HyLife's employees.

   At the time of HyLife's bankruptcy and closure, the apartments were still under construction and there was a question concerning future financing to complete the construction.

   City and EDA Staff and the Mayor worked with State Legislators, representatives for US Senators, Commissioner Thom Peterson of the Minnesota Department of Agriculture, other State Commissioners, Rod Hamilton, and numerous other individuals concerning the situation facing the City of Windom and HyLife's employees. As part of these discussions, Senator Bill Weber introduced a bill, included in the omnibus tax bill, for a special appropriation to the City of Windom concerning HyLife's share of the costs for the new wastewater plant, an amount covering impacts to the Windom Area Schools, and an additional appropriation concerning the unfinished workforce housing project. The Minnesota House and Senate passed this legislation and it was signed by the Governor. The funding is to be administered through the Minnesota Department of Employment and Economic Development.

   City and EDA Staff have been working together with Windom Apartments LLC on terms related to the $10,000,000 housing appropriation. The discussion has been that these funds will be available to Windom Apartments LLC as a low-interest loan to be repaid to the City of Windom.

   Director Lamb reviewed the term sheet (outline) developed by Windom Apartments LLC (the "Developer") and City Staff. The City is proposing that all funds be drawn from the State of Minnesota and applied prior to December 31, 2023, as the appropriation was approved in this year's Legislative Session. Developer is proposing that a portion of the funds be drawn as a bridge loan to pay the contractors for the amounts which are outstanding at this time and future draw requests for materials and labor. Bridge loan funds would be subject to standard draw request procedures. The City is proposing that an appraisal of the property be completed by September 30, 2023. The EDA Board discussed the initial proposed terms of the loan including the amount of bridge loan and initial draw; interest rate and date for commencement of interest on bridge loan; amount of permanent financing; amortization term and balloon payment; interest rate and commencement of monthly principal and interest payments; application of funds, if any, recovered by the Developer from HyLife's bankruptcy; and other terms proposed by the Developer and the City. There was also a discussion concerning modification of the existing tax increment financing agreement between the City and the Developer.

Following the discussion, it was the consensus of the EDA Commissioners that the City/EDA should proceed with the negotiations with Windom Apartments LLC based on terms included in the outline, discussed at this meeting, with the following revisions/additions: Certificates of occupancy for all six buildings will be obtained prior to distribution of the permanent financing, the City of Windom's secured position on the property shall be in second place following the primary lender, and no interest shall accrue on the bridge loan for the period of eighteen (18) months following the initial draw.

5. New Business: City Admin. Nasby announced that today he received a resignation letter from former EDA Commissioner Tom Seigfreid. Mr. Seigfreid's resignation creates a vacancy for an At-large Commissioner on the EDA Board. Mayor Jones asked for suggestions from the EDA Board and Staff concerning names of prospects to fill this vacancy.

6. Unfinished Business
   A. Staff Report: Director Lamb reported that, as time allows, she has been working on the new EDA website that was discussed at a prior EDA Meeting. She will be verifying that the new website will be easily accessible to search engines. Her plan is to bring the project to the Board at the August EDA Meeting.

   Director Lamb updated the Board concerning the status of the demolition project on the former Cemstone site, the title issue concerning the former Bosshart-Rode property that is in the process of being resolved, and the apartment developer's continued interest in the property. Admin. Asst. Hensen advised the Board concerning the status of the platting process for the new subdivision.

   Director Lamb also advised that there are multiple new commercial projects that have been added to the listing sites that the EDA utilizes.

7. Miscellaneous Information
   A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the May 2023 financial reports submitted by Van Binsbergen & Associates.

8. Adjourn: On consensus, President McNamara adjourned the meeting at 12:52 p.m.

Attest: ______________________________ ______________________________

Tiffany Lamb, EDA Director Ryan McNamara, EDA President

Windom Library Board Meeting

July 11, 2023

5:05p.m.

1. Call to order: The meeting was called to order by John Duscher.

2. Roll Call: Members Present: Anita Winkel, John Duscher, Steve Fresk, Kari Scheitel and Fran Swenson

   Members Absent: Christine Wolf, Wade Pfeiffer

   Library Staff Present: Kari Hanson

   City Council Member Present: Dennis Esplan

3. Agenda and Minutes:

Agenda and minutes were approved on a motion made by Anita Winkel and seconded by Fran Swenson

4. Financial Report:

All is well with the financials. As we are entering the second half of the fiscal year all expenditures in line.

The financial report was approved on a motion by Kari Scheitel with Anita Winkel second.

5. Librarian's Report:

- The large reported circulation numbers are indicative of how busy the library has been, with over a hundred patrons many days.
- The Zoo Man is scheduled for a program tomorrow at Highland.
- Lisa Petersen will be doing a teen program on the history of graffiti next Tuesday, July 18, 2023.
- Prizes are currently being claimed for the Summer Youth reading program. Many families participating. Bingo sheets for Adults have been popular, many participating.

Librarian's Report was approved on a motion by Fran and seconded by Anita

6. Old Business:

None noted

7. New Business:

- Plum Creek Library System will no longer require the recording of a driver's license or ID card **number** when applying for a library card, while the ID will still be needed. We will adapt the same policy for needing a picture ID (available from the courthouse for those not holding a driver's license.) An applicant with former uncollected charges and no ID has inquired about having his privileges reinstated. We agreed to grant give him a library card providing they get a picture ID, and will provisionally waive the late fees providing they do not incur any more. Should new charges occur the old charges will go back into effect. Moved by Fran Swenson with Second by Kari Scheitel, and approved unanimously.

- Amended the patron conduct policy concerning animals in the library. Only registered service animals will be allowed entrance. No "companion or support animal" that is unregistered as a service animal will be allowed in. Also patrons may not tether animals to the outside of the library while the owners are inside. Motion by Steve Fresk, seconded by Kari Scheitel and unanimously approved.

- Considered a draft policy regarding the Chrome books purchased by Plum Creek that will enter our circulation availability in the fall. Members will be able to check out a Chrome book for one week only provided all members of the family have library membership in good standing. We will review the policy and procedure at a future meeting after consulting with Redwood Falls on their experiences as a trial library.

8. <u>Book Suggestions:</u>

9. <u>Adjourn:</u>

Meeting adjourned at 5:34 p.m.

Respectfully submitted,

Steve Fresk, in the absence of the secretary

Subject: Permit Application for use of Amplification Equipment in Public

Date of Event

07/25/2023

Location of Event

Downtown Square

Start Time

04:00 pm

End Time

07:00 pm

Type of Event

Community Gathering

Applicant Information

Applicant Name

Emily Cenzano Windom Chamber

Address

303 9th Street
Windom, Minnesota 56101
United States
Map It

Phone

(507) 831-2752

Federal ID # - FEIN # or SSN #

41-0759873

MN ID #

9332885

Email

director@windomchamber.com

Would you like a copy of this form?

- Yes

License Fee - None $0.00

Street/Park Superintendent Recommends

☑ Approval ☐ Denial

Street/Park Superintendent

Police Chief Recommends

☑ Approval ☐ Denial

Police Chief

Application APPROVED this _____ day of ____________________, 20_______.

Application DISAPPROVED this _____ day of ____________________, 20_______

City Council

Subject: Permit Application for use of Amplification Equipment in Public

Date of Event

08/01/2023

Location of Event

Downtown Square

Start Time

05:00 pm

End Time

07:00 pm

Type of Event

Night to Unite

Applicant Information

Applicant Name

Emily Cenzano Windom Chamber

[illegible]

303 9th Street
Windom, Minnesota 56101
United States
Map It

Phone

(507) 831-2752

Federal ID # - FEIN # or SSN #

41-0759873

[illegible]

9332885

Email

director@windomchamber.com

Would you like a copy of this form?

- Yes

License Fee - None $0.00

Street/Park Superintendent Recommends

☑ Approval ☐ Denial

Street/Park Superintendent

Police Chief Recommends

☑ Approval ☐ Denial

Scott [illegible]

Police Chief

Application APPROVED this _____ day of ____________________, 20_______.

Application DISAPPROVED this _____ day of ____________________, 20_______

City Council

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pheasants Forever Cottonwood County Chapter 0139

Previous Gambling Permit Number: X-17003-22-016

Minnesota Tax ID Number, if any: ES29354

Federal Employer ID Number (FEIN), if any: 41-1429149

Mailing Address: 290 10th Street

City: Bingham Lake State: MN Zip: 56118 County: Cottonwood

Name of Chief Executive Officer (CEO): Ben Bever

CEO Daytime Phone: 507-822-4950 CEO Email: beverb76@hotmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ryannsk@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☑ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Community Center

Physical Address (do not use P.O. box): 1750 Cottonwood Lake Drive

Check one:

☑ City: Windom Zip: 56118 County: Cottonwood

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): September 9th 2023

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises
located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: ____________________

Signature of City Personnel:

____

Title: ____________________ Date: __________

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises
located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: ____________________

Signature of County Personnel:

____

Title: ____________________ Date: __________

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: ____________________

Signature of Township Officer: ____________________

Title: ____________________ Date: __________

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: ____________________ Date: __________
(Signature must be CEO's signature; designee may not sign)

Print Name: Ben Bever

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Windom, MN

Expense Approval Report
By Fund

Payment Dates 6/30/2023 - 7/14/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
VINCENT JOSHUA LABRA	15405-0 CREDIT	07/12/2023	CREDIT REFUND	100-20191	46.06
TITUS JAMES OBIDO	15661-0 CREDIT	07/12/2023	CREDIT REFUND	100-20191	4.67
					50.73
Activity: 41110 - Mayor & Council					
SCHRAMEL LAW OFFICE	JUNE, 2023 CITY/CIVIL	07/10/2023	CITY/LEGAL	100-41110-304	480.00
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Digital & online	100-41110-350	39.50
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Closed 4th of July	100-41110-350	82.40
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Did you know Street/Park	100-41110-350	240.75
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Did you know Library	100-41110-350	240.75
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Closed Juneteenth	100-41110-350	128.40
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	State Track	100-41110-350	92.00
				Activity 41110 - Mayor & Council Total:	**1,303.80**
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-41310-131	9.00
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	100-41310-217	108.84
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	100-41310-322	379.51
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	office asst	100-41310-350	126.36
INTERNAL REVENUE SERVICE	PCORI TAXES 2023	07/06/2023	MISC	100-41310-480	309.00
				Activity 41310 - Administration Total:	**932.71**
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-41910-131	1.80
SCHRAMEL LAW OFFICE	JUNE, 2023 - P & Z	07/10/2023	P & Z/LEGAL FEES	100-41910-304	270.00
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	100-41910-321	41.11
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	100-41910-322	47.99
INTERNATIONAL CODE COUN	Q15.000012078	07/11/2023	MEMBER NUMBER: 599050	100-41910-433	160.00
				Activity 41910 - Building & Zoning Total:	**520.90**
Activity: 41940 - City Hall					
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	100-41940-383	124.27
SANDRA HERDER	JUNE 2023	06/30/2023	CLEANING/OFFICE	100-41940-406	276.00
MELISSA PENAS	JUNE 2023	06/30/2023	CLEANING/CITY OFFICE	100-41940-406	276.00
				Activity 41940 - City Hall Total:	**676.27**
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-42120-131	16.20
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-42120-212	1,297.71
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-42120-212	-46.18
KWIK TRIP INC & SUBSIDIARIE	JUNE 2023	07/12/2023	MOTOR FUELS	100-42120-212	486.60
AVERA MEDICAL GROUP	SN0037562121	07/11/2023	POLICE/MEDICAL FEES/WYAT	100-42120-305	204.03
AT & T MOBILITY	287293102788X07032023	07/11/2023	POLICE/TELEPHONE	100-42120-321	692.90
COTTONWOOD CO AUD/TREA	JULY 2023	06/20/2023	RENT	100-42120-412	2,050.00
FORD MOTOR CREDIT CO LLC	1774908	06/29/2023	POLICE/VEHICLE LEASE	100-42120-419	663.95
ENTERPRISE FM TRUST	FBN4783922	07/12/2023	POLICE/VEHICLE LEASE	100-42120-419	791.78
TRITECH SOFTWARE SYSTEMS	381024	05/18/2023	POLICE/DUES	100-42120-433	32.45
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-42120-480	1.80
				Activity 42120 - Crime Control Total:	**6,191.24**
Activity: 42220 - Fire Fighting					
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-42220-212	205.34
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	100-42220-217	63.49
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	100-42220-383	343.44
JOHNSON HARDWARE	13252	06/29/2023	FIRE/MAINTENANCE - OFFICE	100-42220-404	50.42
CRYSTAL WINDSHIELD REPAIR	3636	06/29/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	66.68
FORTUNE TRANSPORTATION	WIN-00023607	06/29/2023	FIRE/UNIT 23/MAINTENANCE	100-42220-405	2,240.31

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
B.C. JOHNSON CONSTRUCTIO	INV0088	07/10/2023	FIRE/MAINTENANCE - GROUN	100-42220-406	1,462.50
				Activity 42220 - Fire Fighting Total:	**4,432.18**
Activity: 43100 - Streets					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-43100-131	7.20
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-43100-212	-61.58
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-43100-212	1,264.34
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	100-43100-217	63.49
BRENT HANSON	9755	06/29/2023	STREET/STREET MAINTENANC	100-43100-224	487.00
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	100-43100-321	41.93
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	100-43100-383	62.47
COTTONWOOD CO SOLID WA	07-01-2023	07/11/2023	PERKINS CREEK 4TH AVE	100-43100-384	10.00
				Activity 43100 - Streets Total:	**1,874.85**
Activity: 45120 - Recreation					
GOPHER	IN285973	07/12/2023	PARK & REC/MATERIALS	100-45120-215	1,351.39
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	100-45120-217	13.60
				Activity 45120 - Recreation Total:	**1,364.99**
Activity: 45202 - Park Areas					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	100-45202-131	1.80
COUNTRY PRIDE SERVICE	1802332	07/10/2023	STREET/MOTOR FUELS	100-45202-212	1,008.64
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	100-45202-212	466.25
LUCAN COMMUNITY TV INC	1603	06/29/2023	STREET/MAINTENANCE - STR	100-45202-402	25.00
US LBM OPERATING CO 3009	1842643	06/28/2023	STREET/MAINTENANCE - OFFI	100-45202-404	135.04
GDF ENTERPRISES, INC	A24576	06/30/2023	STREET/DOG PARK/MAINTEN	100-45202-406	140.00
				Activity 45202 - Park Areas Total:	**1,776.73**
				Fund 100 - GENERAL Total:	**19,124.40**
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	211-45501-217	63.49
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	211-45501-383	61.10
SANDRA HERDER	JUNE 2023	06/30/2023	CLEANING/LIBRARY	211-45501-402	276.00
MELISSA PENAS	JUNE 2023	06/30/2023	CLEANING/LIBRARY	211-45501-402	276.00
INGRAM INDUSTRIES	07-01-2023	07/10/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	956.34
				Activity 45501 - Library Total:	**1,632.93**
				Fund 211 - LIBRARY Total:	**1,632.93**
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	7-1-2023 READING	07/06/2023	SERVICES	225-45127-200	2.00
RED ROCK RURAL WATER	7-1-2023 READING	07/06/2023	SERVICES	225-45127-200	27.00
ELECTRIC FUND	6-1-2023 - 6-30-2023	06/30/2023	AIRPORT FUEL/MOWING	225-45127-212	59.34
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	225-45127-217	0.51
SYN-TECH SYSTEMS, INC	269001	06/29/2023	AIRPORT/MAINTENANCE - OF	225-45127-404	1,575.00
				Activity 45127 - Airport Total:	**1,663.85**
				Fund 225 - AIRPORT Total:	**1,663.85**
Fund: 230 - POOL					
Activity: 45124 - Pool					
JCL SOLUTIONS - JANITORS CL	1328884-1	06/29/2023	POOL/CLEANING/SUPPLIES	230-45124-211	97.88
AMAZON CAPITAL SERVICES, I	1QVK-CQKM-7V7R	06/29/2023	POOL/CHEMICALS	230-45124-216	61.73
HAWKINS, INC	6493202	06/29/2023	POOL/CHEMICALS	230-45124-216	2,733.00
HAWKINS, INC	6497993	06/29/2023	POOL/CHEMICALS	230-45124-216	929.37
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	230-45124-217	13.60
ATLANTIC COCA-COLA	3969107	07/12/2023	POOL/CONCESSIONIS	230-45124-260	394.09
ATLANTIC COCA-COLA	3988950	07/12/2023	POOL/CONCESSIONIS	230-45124-260	640.66
AH HERMEL COMPANY	979496/979496	06/30/2023	POOL/CONCESSIONIS	230-45124-260	760.00
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	230-45124-383	149.93
				Activity 45124 - Pool Total:	**5,780.26**
				Fund 230 - POOL Total:	**5,780.26**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	235-42153-131	1.80
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	235-42153-212	2,477.81
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	235-42153-212	-88.17
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	235-42153-217	63.49
ESPENSON GROUP LLC	1503	07/10/2023	AMBO/NURSING	235-42153-312	250.00
WINDOM AREA HEALTH	734-0024-05-2023-0024	07/10/2023	AMBO/NURSING	235-42153-312	2,809.88
AT & T MOBILITY	287304392280X07032023	07/10/2023	AMBO/TELEPHONE	235-42153-321	2.04
MEGAN BRAMSTEDT	6-27-23 - 7-9-23	07/11/2023	AMBO/MEALS	235-42153-334	142.42
KIM POWERS	6-29-23	07/11/2023	AMBO/MEALS	235-42153-334	25.17
JODI JOHNSON	7-1-23	07/11/2023	AMBO/MEALS	235-42153-334	24.27
ROB VISKER	7-1-23 - 7-2-23	07/11/2023	AMBO/MEALS	235-42153-334	41.79
REBEKAH ELLINGSON	7-3-23 - 7-4-23	07/11/2023	AMBO/MEALS	235-42153-334	48.72
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	235-42153-383	228.96
HIGLEY FORD	06907	06/30/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	382.09
PAUL MARSH	28254	06/29/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	283.40
B.C. JOHNSON CONSTRUCTIO	INV0088	07/10/2023	AMBO/MAINTENANCE - GRO	235-42153-406	975.00
				Activity 42153 - Ambulance Total:	**7,668.67**
				Fund 235 - AMBULANCE Total:	**7,668.67**
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	250-46520-131	1.80
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	250-46520-321	41.11
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	250-46520-322	2.02
				Activity 46520 - EDA Total:	**44.93**
				Fund 250 - EDA GENERAL Total:	**44.93**
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
KULSETH LAWN LANDSCAPE	3654	06/30/2023	EDA/MAINTENANCE - GROUN	254-46520-406	224.44
				Activity 46520 - EDA Total:	**224.44**
				Fund 254 - NORTH IND PARK Total:	**224.44**
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
RON'S ELECTRIC INC	149796	06/30/2023	VETERANS MEMORIAL PROJE	401-49950-504	3,173.58
COTTONWOOD CO SOLID WA	07-01-2023	07/11/2023	EBELING/	401-49950-506	67.04
COTTONWOOD CO SOLID WA	07-01-2023	07/11/2023	EBELING/	401-49950-506	129.23
				Activity 49950 - Capital Outlay Total:	**3,369.85**
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	**3,369.85**
Fund: 601 - WATER					
CORE & MAIN LP	T046183	07/05/2023	WATER/INVENTORY	601-14200	2,206.40
					2,206.40
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	601-49400-131	5.40
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	601-49400-212	310.41
HAWKINS, INC	6471187	07/05/2023	WATER/CHEMICALS	601-49400-216	20.00
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	601-49400-217	63.49
CORE & MAIN LP	INV0001759	07/11/2023	WATER/OPERATING SUPPLIES	601-49400-217	185.97
RED ROCK RURAL WATER	JUNE 1 2023 READING	07/06/2023	WATER 104328 JOHNSON AU	601-49400-217	30.50
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	601-49400-321	91.12
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	601-49400-322	140.85
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	601-49400-383	36.39
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	601-49400-383	715.67
WINDOM LIONS CLUB	29871	07/05/2023	WATER/SEWER/MAINTENANC	601-49400-408	3,500.00
ADVANTAGE COLLECTION PR	379630701	07/11/2023	UNCOLLECTIBLE	601-49400-432	9.38
MN DEPT OF HEALTH	06-30-2023	07/10/2023	WATER SURGARGE Q4	601-49400-433	5,118.00
METRON FARNIER, LLC	38122	06/23/2023	WATER/MISC	601-49400-480	2,490.81

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW/WC SERVICE COOPERATIV	JULY 23	07/05/2023	HEALTH INSURANCE	601-49400-480	862.98
				Activity 49400 - Water Total:	13,580.97
				Fund 601 - WATER Total:	15,787.37
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	602-49450-131	1.80
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	602-49450-212	174.51
HAWKINS, INC	6471489	07/05/2023	SEWER/CHEMICALS	602-49450-216	10.00
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	602-49450-217	63.49
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	602-49450-321	121.13
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	602-49450-322	140.85
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	602-49450-383	28.80
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	602-49450-383	23.91
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	602-49450-383	23.91
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	602-49450-383	506.01
WINDOM LIONS CLUB	29871	07/05/2023	WATER/SEWER/MAINTENANC	602-49450-408	3,500.00
ADVANTAGE COLLECTION PR	379630701	07/11/2023	UNCOLLECTIBLE	602-49450-432	18.85
				Activity 49450 - Sewer Total:	4,613.26
				Fund 602 - SEWER Total:	4,613.26
Fund: 604 - ELECTRIC					
4M FUND	20230630ACH	06/30/2023	Electric Generation Project Tr	604-10400	1,000,000.00
ELECTRIC FUND	# 432 RETURN	07/12/2023	EL/INVENTORY	604-14200	143.90
ELECTRIC FUND	# 433 RETURN	07/12/2023	EL/INVENTORY	604-14200	83.15
DAKOTA SUPPLY GROUP	S102842505.001	06/29/2023	EL/INVENTORY	604-14200	1,621.23
DGR ENGINEERING	00261143	06/30/2023	EL/TRUCK GARAGE	604-16200	18,285.01
CITY OF WINDOM	JULY 12 2023	07/12/2023	PERMIT FEES/NEW ELECTRIC	604-16200	11,092.25
SCHRAMEL LAW OFFICE	JUNE, 2023 - PUC	07/10/2023	EL/TRUCK GARAGE PROJECT	604-16200	240.00
DGR ENGINEERING	00261141	06/30/2023	EL/TRANSMISSION LINE	604-16480	3,102.70
DGR ENGINEERING	00261142	06/30/2023	EL/GENERATOR & BUILDING	604-16480	45,572.51
DGR ENGINEERING	00261142	06/30/2023	EL/GENERATOR & BUILDING	604-16480	57,136.50
DGR ENGINEERING	00261327	06/30/2023	EL/FUEL TANK	604-16480	172.00
ALFREDO & KARLA BARAJAS	11052-5	07/12/2023	DEPOSIT REFUND	604-22000	300.00
LAURA D ESTUDILLO CRAVIOT	12844-5	07/12/2023	DEPOSIT REFUND	604-22000	300.00
SONIA RODRIQUEZ FUENTES	14380-8	07/12/2023	DEPOSIT REFUND	604-22000	300.00
VINCENT JOSHUA LABRA	15405-0	07/12/2023	DEPOSIT REFUND	604-22000	300.00
TITUS JAMES OBIDO	15661-0	07/12/2023	DEPOSIT REFUND	604-22000	300.00
DANIEL CORY	17161-9	07/12/2023	DEPOSIT REFUND	604-22000	300.00
SWENSON ACCOUNTING & TA	36396-2	07/12/2023	DEPOSIT REFUND	604-22000	300.00
OSCAR GALLARDO LAGUNAS	43821-3	07/12/2023	DEPOSIT REFUND	604-22000	300.00
BELINDA VALLEJO	61227-1	07/12/2023	DEPOSIT REFUND	604-22000	300.00
MORELIA MONTANO	61228-2	07/12/2023	DEPOSIT REFUND	604-22000	284.22
MARIANA MARTINEZ SERRAN	63533-6	07/12/2023	DEPOSIT REFUND	604-22000	300.00
MICHAEL L KNUDSON	6443-7	07/12/2023	DEPOSIT REFUND	604-22000	300.00
NASHAT IBRAHIM YOUSEF AL	7214-2	07/12/2023	DEPOSIT REFUND	604-22000	300.00
					1,141,333.47
Activity: 49550 - Electric					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	604-49550-131	9.00
AMAZON CAPITAL SERVICES, I	1N9D-4R3R-3F4F	06/29/2023	EL/SUPPLIES	604-49550-200	162.89
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	604-49550-212	1,020.24
AMAZON CAPITAL SERVICES, I	14YP-JGV6-1F7K	06/29/2023	EL/OPERATING SUPPLIES	604-49550-217	176.05
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	604-49550-217	63.49
ELK RIVER WINLECTRIC	375971 01	06/29/2023	EL/SMALL TOOLS	604-49550-241	469.00
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	604-49550-321	80.02
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	604-49550-322	140.85
CARQUEST - SMITH AUTO SUP	15495-42194	07/06/2023	EL/MAINTENANCE - OFFICE	604-49550-404	30.81
CARQUEST - SMITH AUTO SUP	15495-42410	07/06/2023	EL/MAINTENANCE-OFFICE	604-49550-405	20.64
COTTONWOOD CO SOLID WA	07-01-2023	07/11/2023	ELECTRIC L48	604-49550-406	73.15
COTTONWOOD CO SOLID WA	07-01-2023	07/11/2023	ELECTRIC L48	604-49550-406	56.35
ELECTRIC FUND	# 755	07/12/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	234.14

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELK RIVER WINLECTRIC	374659 02	06/29/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	8,355.00
ELECTRIC FUND	# 757	07/12/2023	EL/MAINTENANCE - UTILITIES	604-49550-409	263.25
ADVANTAGE COLLECTION PR	379630701	07/11/2023	UNCOLLECTIBLE	604-49550-432	46.59
ADAM FARAG	6-29-23	06/30/2023	EL/CONSERVATION - ENERGY	604-49550-450	275.00
RYAN KNIGGE	6-29-23	06/30/2023	EL/CONSERVATION - ENERGY	604-49550-450	175.00
DAVID STROM	JUNE 23 REBATE	06/29/2023	EL/CONSERVATION - ENERGY	604-49550-450	350.00
				Activity 49550 - Electric Total:	**12,001.47**
				Fund 604 - ELECTRIC Total:	**1,153,334.94**

Fund: 609 - LIQUOR STORE

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Bids Building	609-16200	108.15
					108.15

Activity: 49751 - Liquor Store

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	609-49751-131	3.60
AH HERMEL COMPANY	980947/980947	07/12/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	30.33
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	609-49751-217	90.70
BELLBOY CORP	0099846800	06/30/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	963.20
BREAKTHRU BEVERAGE MN	110895551	07/05/2023	LIQUOR S/MERCHANDISE	609-49751-251	3,126.12
JOHNSON BROS.	2325090	07/05/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,985.50
JOHNSON BROS.	2330631	07/11/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	5,351.18
BEVERAGE WHOLESALERS	278712	07/05/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	282.00
BEVERAGE WHOLESALERS	279881	07/12/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	96.00
BEVERAGE WHOLESALERS	281039	07/11/2023	LIQUOR S/MERCHANDISE	609-49751-251	165.00
PHILLIPS WINE & SPIRITS	6612722	07/05/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,196.35
PHILLIPS WINE & SPIRITS	6616954	07/11/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	5,173.85
LOST SANITY BREWING LLC	000581	07/05/2023	LIQUOR S/BEER	609-49751-252	420.00
JOHNSON BROS.	2325092	07/03/2023	LIQUOR S/BEER	609-49751-252	240.00
BEVERAGE WHOLESALERS	278712	07/05/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	12,895.19
BEVERAGE WHOLESALERS	279483	07/03/2023	LIQUOR S/BEER	609-49751-252	825.10
BEVERAGE WHOLESALERS	279881	07/12/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	17,666.20
BEVERAGE WHOLESALERS	279882	07/11/2023	LIQUOR S/BEER	609-49751-252	1,164.80
BEVERAGE WHOLESALERS	280693	07/12/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-252	504.05
BEVERAGE WHOLESALERS	280777	07/11/2023	LIQUOR S/BEER	609-49751-252	145.00
BEVERAGE WHOLESALERS	281039	07/11/2023	LIQUOR S/MERCHANDISE	609-49751-252	6,944.15
BRAU BROTHERS BREWING C	331242	07/03/2023	LIQUOR S/BEER	609-49751-252	126.00
ARTISAN BEER COMPANY	3610809	07/03/2023	LIQUOR S/BEER	609-49751-252	291.95
ARTISAN BEER COMPANY	3612288	07/03/2023	LIQUOR S/BEER	609-49751-252	501.85
BREAKTHRU BEVERAGE MN	110895551	07/05/2023	LIQUOR S/MERCHANDISE	609-49751-253	265.00
PAUSTIS WINE COMPANY	205757	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,272.00
JOHNSON BROS.	2325091	07/05/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	605.00
JOHNSON BROS.	2330632	07/12/2023	LIQUOR S/MERCHANDISE/FEI	609-49751-253	1,836.59
PHILLIPS WINE & SPIRITS	6612723	07/05/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	706.25
PHILLIPS WINE & SPIRITS	6616955	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	278.00
WINE MERCHANTS	7432908	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	82.73
BREAKTHRU BEVERAGE MN	110895551	07/05/2023	LIQUOR S/MERCHANDISE	609-49751-254	118.25
JOHNSON BROS.	2330632	07/12/2023	LIQUOR S/MERCHANDISE/FEI	609-49751-254	37.00
BEVERAGE WHOLESALERS	281039	07/11/2023	LIQUOR S/MERCHANDISE	609-49751-254	-60.00
ATLANTIC COCA-COLA	4028724	07/12/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	161.00
PBC - PEPSI BEVERAGES COM	45079557	06/28/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	203.49
AH HERMEL COMPANY	980949/980949	07/12/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	168.69
AH HERMEL COMPANY	980949/980949	07/12/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-256	315.51
HOME CITY ICE COMPANY	7064230261	06/30/2023	LIQUOR S/ICE/FREIGHT	609-49751-257	439.40
BEVERAGE WHOLESALERS	278712	07/05/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	61.70
BEVERAGE WHOLESALERS	279881	07/12/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	91.70
BEVERAGE WHOLESALERS	280693	07/12/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-259	74.15
BEVERAGE WHOLESALERS	281039	07/11/2023	LIQUOR S/MERCHANDISE	609-49751-259	122.30
AH HERMEL COMPANY	980949/980949	07/12/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-261	36.38
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	609-49751-322	2.53
BELLBOY CORP	0099846800	06/30/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	25.00
BREAKTHRU BEVERAGE MN	110895551	07/05/2023	LIQUOR S/MERCHANDISE	609-49751-333	72.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PAUSTIS WINE COMPANY	205757	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	18.00
JOHNSON BROS.	2325090	07/05/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	43.31
JOHNSON BROS.	2325091	07/05/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	16.59
JOHNSON BROS.	2330631	07/11/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	98.47
JOHNSON BROS.	2330632	07/12/2023	LIQUOR S/MERCHANDISE/FEI	609-49751-333	69.19
PHILLIPS WINE & SPIRITS	6612722	07/05/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	55.16
PHILLIPS WINE & SPIRITS	6612723	07/05/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	6616954	07/11/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	91.35
PHILLIPS WINE & SPIRITS	6616955	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	12.18
HOME CITY ICE COMPANY	7064230261	06/30/2023	LIQUOR S/ICE/FREIGHT	609-49751-333	5.25
WINE MERCHANTS	7432908	07/11/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	2.38
AH HERMEL COMPANY	980949/980949	07/12/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Riverbend upload & online	609-49751-340	55.00
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Liquor Shopper	609-49751-340	910.00
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	Liquor Father's Day	609-49751-340	30.00
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	609-49751-383	107.83
				Activity 49751 - Liquor Store Total:	**69,644.72**
				Fund 609 - LIQUOR STORE Total:	**69,752.87**
Fund: 614 - TELECOM					
INTERNAL REVENUE SERVICE	07-12-2023	07/12/2023	EXCISE TAX POSTING	614-20201	500.00
INTERNAL REVENUE SERVICE	JUNE-23 FINAL	07/11/2023	EXCISE TAX POSTING	614-20201	274.98
MN 9-1-1 PROGRAM	JUNE 2023	07/10/2023	9-11 SERVICES	614-20206	883.61
					1,658.59
Activity: 49870 - Telecom					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	614-49870-131	9.00
CITY LAUNDERING CO.	1903807	06/29/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	614-49870-212	348.36
TRIPLE PLAY TELECOM, LLC	15042	06/30/2023	TELECOM/OPERATING SUPPLI	614-49870-217	167.48
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	614-49870-217	108.84
CALIX	330986	06/29/2023	TELECOM/UTILITY SYSTEM	614-49870-227	1,099.11
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	614-49870-321	245.55
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	614-49870-322	3.03
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	614-49870-322	140.85
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	614-49870-383	18.61
KULSETH LAWN LANDSCAPE	3644	06/30/2023	TELECOM/MAINTENANCE - G	614-49870-406	181.69
ENTERPRISE FM TRUST	7-06-2023	07/12/2023	TELECOM/VEHICLE LEASE	614-49870-419	1,156.80
CENTURY LINK	532079	06/27/2023	DIRECTORY LISTING	614-49870-441	301.18
NATIONAL CABLE TV COOP	23060457	07/11/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	46,649.22
DISPLAY SYSTEMS INTERNATI	27114	06/30/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	336004	06/29/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	333.25
MLB NETWORK	510090	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	363.32
SHOWTIME NETWORKS INC	66693	06/29/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	171.82
WOODSTOCK COMMUNICATI	10249268	06/30/2023	TELECOM/SWITCH FEES	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	JUL-01-2023	07/11/2023	TELECOM/SWITCH FEES	614-49870-445	40.00
HURRICANE ELECTRIC LLC	98465659-IN	07/11/2023	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
JEFFREY DAHNA	JAN 23 - APRIL 23	06/29/2023	TELECOM/ON CALL SUPPORT	614-49870-448	120.00
ODDSON UNDERGROUND INC	2023-109	07/11/2023	TELECOM/MISC	614-49870-480	1,182.00
				Activity 49870 - Telecom Total:	**57,165.03**
				Fund 614 - TELECOM Total:	**58,823.62**
Fund: 615 - ARENA					
Activity: 49850 - Arena					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	615-49850-131	3.60
JCL SOLUTIONS - JANITORS CL	1330054	06/29/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	374.46
ARAMARK	2560147240	07/12/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	49.65
WEX BANK	JUNE 2023	07/12/2023	JUNE 2023/MOTOR FUEL	615-49850-212	80.72
KWIK TRIP INC & SUBSIDIARIE	JUNE 2023	07/12/2023	MOTOR FUELS	615-49850-212	199.58
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	615-49850-217	63.49
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	615-49850-321	65.54
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	615-49850-383	607.38

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SMITH AUTOMOTIVE CO	42904	07/12/2023	ARENA/MAINTENANCE - VEHI	615-49850-405	76.55
BAUER BUILT	830149238	06/20/2023	ARENA/MAINTENANCE - VEHI	615-49850-405	501.88
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	615-49850-480	1.80
SW/WC SERVICE COOPERATIV	JULY 23	07/05/2023	HEALTH INSURANCE	615-49850-480	862.98
				Activity 49850 - Arena Total:	**2,887.63**
				Fund 615 - ARENA Total:	**2,887.63**
Fund: 617 - M/P CENTER					
MARIA ANGUIANO	REFUND JULY 22ND	07/10/2023	WCC/REFUND	617-38510	60.00
					60.00
Activity: 49860 - M/P Center					
SW/WC SERVICE COOPERATIV	JULY 2023	07/03/2023	EAP	617-49860-131	1.80
ARAMARK	2560147229	07/06/2023	WCC/CLEANING/SUPPLIES	617-49860-211	25.75
KWIK TRIP INC & SUBSIDIARIE	JUNE 2023	07/12/2023	MOTOR FUELS	617-49860-212	13.97
A & B BUSINESS	IN1066089	07/11/2023	MAINTENANCE CONTRACT	617-49860-217	63.49
RIVER BEND LIQUOR	6-1-23 - 6-30-23	07/06/2023	WCC/BEER/LIQUOR/WINE	617-49860-251	18.79
RIVER BEND LIQUOR	6-1-23 - 6-30-23	07/06/2023	WCC/BEER/LIQUOR/WINE	617-49860-251	22.66
RIVER BEND LIQUOR	6-1-23 - 6-30-23	07/06/2023	WCC/BEER/LIQUOR/WINE	617-49860-252	254.60
VERIZON WIRELESS	9938023076	07/05/2023	TELEPHONE	617-49860-321	41.11
USPS-POC	6-29-2023	07/06/2023	POSTAGE MACHINE	617-49860-322	1.01
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	WCC digital & online	617-49860-340	40.00
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	WCC	617-49860-340	82.40
CITIZEN PUBLISHING CO	CITYW20230630	07/10/2023	WCC Ad	617-49860-340	93.60
MN ENERGY RESOURCES	35460303	07/05/2023	GAS	617-49860-383	384.57
PLUNKETT'S PEST CONTROL	8094356	07/06/2023	WCC/MAINTENANCE - GROU	617-49860-406	460.57
				Activity 49860 - M/P Center Total:	**1,504.32**
				Fund 617 - M/P CENTER Total:	**1,564.32**
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002295	06/30/2023	Federal Tax Withholding	700-21701	10,724.96
Internal Revenue Service-Payr	INV0002302	07/14/2023	Federal Tax Withholding	700-21701	11,324.60
MN Department of Revenue -	INV0002296	06/30/2023	State Withholding	700-21702	5,593.53
MN Department of Revenue -	INV0002303	07/14/2023	State Withholding	700-21702	5,810.45
Internal Revenue Service-Payr	INV0002295	06/30/2023	Social Security	700-21703	15,136.28
Internal Revenue Service-Payr	INV0002302	07/14/2023	Social Security	700-21703	15,394.66
MN Pera	INV0002293	06/30/2023	PERA	700-21704	14,964.29
MN Pera	INV0002293	06/30/2023	PERA	700-21704	7,870.90
MN Pera	INV0002293	06/30/2023	PERA	700-21704	748.26
MN Pera	INV0002300	07/14/2023	PERA	700-21704	15,070.00
MN Pera	INV0002300	07/14/2023	PERA	700-21704	7,916.35
MN Pera	INV0002300	07/14/2023	PERA	700-21704	922.04
MN State Deferred	INV0002294	06/30/2023	Deferred Compensation	700-21705	5,299.66
MN State Deferred	INV0002294	06/30/2023	Deferred Roth	700-21705	1,652.00
MN State Deferred	INV0002301	07/14/2023	Deferred Compensation	700-21705	5,299.66
MN State Deferred	INV0002301	07/14/2023	Deferred Roth	700-21705	1,652.00
SW/WC SERVICE COOPERATIV	JULY 23	07/05/2023	HEALTH INSURANCE	700-21706	67,644.51
Internal Revenue Service-Payr	INV0002295	06/30/2023	Medicare Withholding	700-21711	4,273.04
Internal Revenue Service-Payr	INV0002302	07/14/2023	Medicare Withholding	700-21711	4,390.56
WEX Health Inc	07-07-2023	07/07/2023	FLEX SPENDING	700-21712	125.00
WEX Health Inc	20230629	06/30/2023	Flex Spending 20230629	700-21712	155.77
WEX Health Inc	7-11-2023	07/11/2023	FLEX SPENDING	700-21712	540.00
WEX Health Inc	7-3-23	07/05/2023	FLEX SPENDING	700-21712	126.52
WEX Health Inc	7-4-2023	07/05/2023	FLEX SPENDING	700-21712	193.80
WEX Health Inc	7-7-2023	07/07/2023	FLEX SPENDING	700-21712	2,500.00
WEX Health Inc	INV0002299	07/14/2023	VEBA Employer Contribution	700-21720	8,854.28
WEX Health Inc	INV0002298	07/14/2023	HSA Employer Contribution	700-21722	4,479.25
WEX Health Inc	INV0002292	06/30/2023	HSA Employee Contribution	700-21723	773.46

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX Health Inc	INV0002297	07/14/2023	HSA Employee Contribution	700-21723	773.46
					220,209.29
				Fund 700 - PAYROLL Total:	220,209.29
				Grand Total:	1,566,482.63

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	19,124.40
211 - LIBRARY	1,632.93
225 - AIRPORT	1,663.85
230 - POOL	5,780.26
235 - AMBULANCE	7,668.67
250 - EDA GENERAL	44.93
254 - NORTH IND PARK	224.44
401 - GENERAL CAPITAL PROJECTS	3,369.85
601 - WATER	15,787.37
602 - SEWER	4,613.26
604 - ELECTRIC	1,153,334.94
609 - LIQUOR STORE	69,752.87
614 - TELECOM	58,823.62
615 - ARENA	2,887.63
617 - M/P CENTER	1,564.32
700 - PAYROLL	220,209.29
Grand Total:	**1,566,482.63**

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	50.73
100-41110-304	Legal Fees	480.00
100-41110-350	Printing & Design	823.80
100-41310-131	Employer Paid Insurance	9.00
100-41310-217	Other Operating Supplie	108.84
100-41310-322	Postage	379.51
100-41310-350	Printing & Design	126.36
100-41310-480	Other Miscellaneous	309.00
100-41910-131	Employer Paid Insurance	1.80
100-41910-304	Legal Fees	270.00
100-41910-321	Telephone	41.11
100-41910-322	Postage	47.99
100-41910-433	Dues & Subscriptions	160.00
100-41940-383	Gas Utility	124.27
100-41940-406	Repairs & Maint - Groun	552.00
100-42120-131	Employer Paid Insurance	16.20
100-42120-212	Motor Fuels	1,738.13
100-42120-305	Medical & Dental Fees	204.03
100-42120-321	Telephone	692.90
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	1,455.73
100-42120-433	Dues & Subscriptions	32.45
100-42120-480	Other Miscellaneous	1.80
100-42220-212	Motor Fuels	205.34
100-42220-217	Other Operating Supplie	63.49
100-42220-383	Gas Utility	343.44
100-42220-404	Repairs & Maint - M&E	50.42
100-42220-405	Repairs & Maint - Vehicl	2,306.99
100-42220-406	Repairs & Maint - Groun	1,462.50
100-43100-131	Employer Paid Insurance	7.20
100-43100-212	Motor Fuels	1,202.76
100-43100-217	Other Operating Supplie	63.49
100-43100-224	Street Maint Materials	487.00
100-43100-321	Telephone	41.93
100-43100-383	Gas Utility	62.47
100-43100-384	Refuse Disposal	10.00
100-45120-215	Materials & Equipment	1,351.39

Account Summary

Account Number	Account Name	Payment Amount
100-45120-217	Other Operating Supplie	13.60
100-45202-131	Employer Paid Insurance	1.80
100-45202-212	Motor Fuels	1,474.89
100-45202-402	Repairs & Maint - Struct	25.00
100-45202-404	Repairs & Maint - M&E	135.04
100-45202-406	Repairs & Maint - Groun	140.00
211-45501-217	Other Operating Supplie	63.49
211-45501-383	Gas Utility	61.10
211-45501-402	Repairs & Maint - Struct	552.00
211-45501-435	Books and Pamphlets	956.34
225-45127-200	Office Supplies	29.00
225-45127-212	Motor Fuels	59.34
225-45127-217	Other Operating Supplie	0.51
225-45127-404	Repairs & Maint - M&E	1,575.00
230-45124-211	Cleaning Supplies	97.88
230-45124-216	Chemicals and Chemical	3,724.10
230-45124-217	Other Operating Supplie	13.60
230-45124-260	Concessions	1,794.75
230-45124-383	Gas Utility	149.93
235-42153-131	Employer Paid Insurance	1.80
235-42153-212	Motor Fuels	2,389.64
235-42153-217	Other Operating Supplie	63.49
235-42153-312	Nursing	3,059.88
235-42153-321	Telephone	2.04
235-42153-334	Meals/Lodging	282.37
235-42153-383	Gas Utility	228.96
235-42153-405	Repairs & Maint - Vehicl	665.49
235-42153-406	Repairs & Maint - Groun	975.00
250-46520-131	Employer Paid Insurance	1.80
250-46520-321	Telephone	41.11
250-46520-322	Postage	2.02
254-46520-406	Repairs & Maint - Groun	224.44
401-49950-504	Capital Outlay - Parks	3,173.58
401-49950-506	Capital Outlay - Building	196.27
601-14200	Inventory	2,206.40
601-49400-131	Employer Paid Insurance	5.40
601-49400-212	Motor Fuels	310.41
601-49400-216	Chemicals and Chemical	20.00
601-49400-217	Other Operating Supplie	279.96
601-49400-321	Telephone	91.12
601-49400-322	Postage	140.85
601-49400-383	Gas Utility	752.06
601-49400-408	Repairs & Maint - Distrib	3,500.00
601-49400-432	Uncollectible	9.38
601-49400-433	Dues & Subscriptions	5,118.00
601-49400-480	Other Miscellaneous	3,353.79
602-49450-131	Employer Paid Insurance	1.80
602-49450-212	Motor Fuels	174.51
602-49450-216	Chemicals and Chemical	10.00
602-49450-217	Other Operating Supplie	63.49
602-49450-321	Telephone	121.13
602-49450-322	Postage	140.85
602-49450-383	Gas Utility	582.63
602-49450-408	Repairs & Maint - Distrib	3,500.00
602-49450-432	Uncollectible	18.85
604-10400	Investments - Current	1,000,000.00
604-14200	Inventory	1,848.28
604-16200	Buildings	29,617.26

Account Summary

Account Number	Account Name	Payment Amount
604-16480	CIP-Const in Progress	105,983.71
604-22000	Prepayments	3,884.22
604-49550-131	Employer Paid Insurance	9.00
604-49550-200	Office Supplies	162.89
604-49550-212	Motor Fuels	1,020.24
604-49550-217	Other Operating Supplie	239.54
604-49550-241	Small Tools	469.00
604-49550-321	Telephone	80.02
604-49550-322	Postage	140.85
604-49550-404	Repairs & Maint - M&E	30.81
604-49550-405	Repairs & Maint - Vehicl	20.64
604-49550-406	Repairs & Maint - Groun	129.50
604-49550-408	Repairs & Maint - Distrib	8,589.14
604-49550-409	Repairs & Maint - Utilitie	263.25
604-49550-432	Uncollectible	46.59
604-49550-450	Conservation	800.00
609-16200	Buildings	108.15
609-49751-131	Employer Paid Insurance	3.60
609-49751-217	Other Operating Supplie	121.03
609-49751-251	Liquor	19,339.20
609-49751-252	Beer	41,724.29
609-49751-253	Wine	5,045.57
609-49751-254	Soft Drinks & Mix	628.43
609-49751-256	Tobacco Products	315.51
609-49751-257	Ice	439.40
609-49751-259	Non- Alcholic	349.85
609-49751-261	Other Merchandise	36.38
609-49751-322	Postage	2.53
609-49751-333	Freight and Express	536.10
609-49751-340	Advertising & Promotion	995.00
609-49751-383	Gas Utility	107.83
614-20201	Excise Tax Payable	774.98
614-20206	911 TAP & TACIP Fees Cl	883.61
614-49870-131	Employer Paid Insurance	9.00
614-49870-211	Cleaning Supplies	21.38
614-49870-212	Motor Fuels	348.36
614-49870-217	Other Operating Supplie	276.32
614-49870-227	Utility System Maint Sup	1,099.11
614-49870-321	Telephone	245.55
614-49870-322	Postage	143.88
614-49870-383	Gas Utility	18.61
614-49870-406	Repairs & Maint - Groun	181.69
614-49870-419	Vehicle Lease	1,156.80
614-49870-441	Transmission Fees	301.18
614-49870-442	Subscriber Fees	47,716.05
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	4,100.00
614-49870-448	On-Call Support	120.00
614-49870-480	Other Miscellaneous	1,182.00
615-49850-131	Employer Paid Insurance	3.60
615-49850-211	Cleaning Supplies	424.11
615-49850-212	Motor Fuels	280.30
615-49850-217	Other Operating Supplie	63.49
615-49850-321	Telephone	65.54
615-49850-383	Gas Utility	607.38
615-49850-405	Repairs & Maint - Vehicl	578.43
615-49850-480	Other Miscellaneous	864.78
617-38510	M/P Room Rent	60.00

Account Summary

Account Number	Account Name	Payment Amount
617-49860-131	Employer Paid Insurance	1.80
617-49860-211	Cleaning Supplies	25.75
617-49860-212	Motor Fuels	13.97
617-49860-217	Other Operating Supplie	63.49
617-49860-251	Liquor	41.45
617-49860-252	Beer	254.60
617-49860-321	Telephone	41.11
617-49860-322	Postage	1.01
617-49860-340	Advertising & Promotion	216.00
617-49860-383	Gas Utility	384.57
617-49860-406	Repairs & Maint - Groun	460.57
700-21701	Federal Withholding	22,049.56
700-21702	State Withholding	11,403.98
700-21703	FICA Tax Withholding	30,530.94
700-21704	PERA Contributions	47,491.84
700-21705	Retirement	13,903.32
700-21706	Medical Insurance	67,644.51
700-21711	Medicare Tax Withholdi	8,663.60
700-21712	Flex Account	3,641.09
700-21720	VEBA Contributions	8,854.28
700-21722	HSA Contribution	4,479.25
700-21723	HSA Employee Contribu	1,546.92
	Grand Total:	**1,566,482.63**

Project Account Summary

Project Account Key		Payment Amount
None		1,566,482.63
	Grand Total:	**1,566,482.63**

CAM 7/13/23

July 13, 2023

City of Windom – City Council
444 9th Street
Windom, MN 56101

RE: Donation of the Veteran's Memorial

Honorable Mayor Jones:

The Windom Area Foundation is hereby offering the donation to the City of Windom the new Veteran's Memorial that has been constructed. The final landscaping work around the Memorial will be completed and paid for by the Windom Area Foundation, which is scheduled for completion by Fall 2023.

We greatly appreciate the generous donations from Windom residents and others that have contributed time and money to the project. The estimated value of the completed project is $90,000.

Sincerely,

Windom Area Foundation

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

AUTHORIZATION TO ACCEPT A DONATION
OF THE NEW VETERAN'S MEMORIAL
FROM THE
WINDOM AREA FOUNDATION
TO THE CITY OF WINDOM

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation of the Veteran's Memorial, located at the intersection of 12th Street and Highways 60-71, from the Windom Area Foundation at an estimated value of $90,000; and

WHEREAS, the Windom Area Foundation and the City of Windom greatly appreciate the generous donations from area residents and others who have contributed to the completion of this memorial which recognizes the sacrifices of all who have served in the Armed Forces and have helped protect the freedom that we enjoy every day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of the Veteran's Memorial offered by Windom Area Foundation.

Adopted by the Council this 18th day of July, 2023.

____
Dominic Jones, Mayor

Attest:____________________________
Steven Nasby, City Administrator


AIR FORCE

MEMORANDUM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: John Nelson, Liquor Store Manager
DATE: July 13, 2023
RE: Annual Minnesota Municipal Beverage Association (MMBA) Fire Department Fundraiser

In an effort to help cities promote the community value of their municipal liquor store operations, the Minnesota Municipal Beverage Association (MMBA), in partnership with MolsonCoors, is coordinating the 5th annual fundraiser benefiting local fire departments. This event will run from August 1st to September 11th. This is an effort to help raise additional money for local fire departments as many are running on very tight budgets. All funds raised here in Windom will go directly to the Windom Fire Department upon City Council action.

River Bend Liquor is looking at doing two different fundraisers for the Windom Fire Department this year. The first option has already been set in motion; I am looking for permission from the Council to complete the second.

1. Pallet Raffle – River Bend Liquor is working with the Windom Fire Department Relief Association to have a Pallet of Coors Banquet or Coors Light Raffled off. Tickets will be sold at the store, along with some fire fighters selling tickets. Tickets will be $10 each. All proceeds will benefit the Windom Fire Department Relief Association.

2. Donation based on a portion of sales of Coors Banquet & Coors Light from August 1st to September 11th. The funds for the Fire Department, though sales would be broken down as the following:

   - $1 for every 24pk Package Sold
   - $0.75 for every 15pk/18pk Package Sold
   - $0.50 for every 9pk/12pk Package Sold
   - $0.25 for every 6pk Package Sold

Total Proceeds from this fundraiser would be transferred to the Fire Department General Fund to be used to offset equipment purchases such as the City's match of the USDA Grants received for the Wildland Truck, Six Wheeler or Boat. The fiscal impact is minimal, as this would be done in lieu of advertising a sale on these products. Based on 2022 sales the transfer would have been $154.50.

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

WINDOM'S "NIGHT TO UNITE" PROCLAMATION

WHEREAS, the Minnesota Crime Prevention Association, AAA and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program entitled "Night to Unite" on August 1, 2023; and

WHEREAS, the "Night to Unite" is designed to "get to know one another" in the City of Windom, build neighborhood involvement by bringing police and communities together; and to bring an awareness to crime prevention and local law enforcement efforts; and

WHEREAS, the "Night to Unite" provides opportunities to celebrate the ongoing work of law enforcement and neighborhoods in Windom by working together to fight crime and victimization and increase public safety for all citizens; and

WHEREAS, the Department of Corrections/Cottonwood County Probation and the Southwest Crisis Center play a vital role in assisting the Cottonwood County Sheriff and Windom Police Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2023" locally; and

WHEREAS, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

WHEREAS, law enforcement-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that Tuesday, August 1, 2023, is designated as **"Night to Unite"** in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 17th Annual "Night to Unite".

Adopted by the Council this 18th day of July, 2023.

____
Dominic Jones, Mayor

Attest:____________________________
Steve Nasby, City Administrator

RESOLUTION #2023-

INTRODUCED:
SECONDED:
VOTED: **Aye:**
Nay:
Absent:

A RESOLUTION APPROVING THE SALE OF TAX-FORFEITED PARCELS AT PUBLIC AUCTION

WHEREAS, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing tax-forfeited parcels; and

WHEREAS, the parcels on the list that are located in the City of Windom are described as follows:

Parcel # 25-352-1140 – 1165 Prospect Ave - Lot 14/Block 9, Hutton & Collin Subd
Parcel # 25-822-1120 - 635 3rd Ave - Lot 5/Block 52, Windom Second Addition
Parcel #25-838-0030 – River Road – Lot 4, Block 1, Windom Townhouses

WHEREAS, the City Council has considered the value of these parcels to the City of Windom in terms of location, size, and desirability; and

WHEREAS, it would be in the best interest of the City that these parcels be sold at a public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the tax-forfeited parcels listed above are approved for public auction pursuant to Minnesota Statute §282.01.

2. The City of Windom waives any statutory time requirements contained therein.

3. It is the intention of City of Windom to **reassess and assess all special assessments and pending assessments against these parcels.**

Adopted this 18th day of July, 2023.

____
Dominic Jones, Mayor

ATTEST:______________________________
Steven Nasby, City Administrator

1165 PROSPECT AVE

Parcel ID	Subdivision	Lot	Block
25-352-1140	HUTTON & COLLIN SUBDIVISION	14	9

Legal Description

Lot 14 in Block 9 in the Hutton and Collins' Subdivision to the City of Windom, in Cottonwood County, Minnesota.

Sale Type Auction **Minimum Bid** $200.00

635 3RD AVE

Parcel ID	Subdivision	Lot	Block
25-822-1120	WINDOM SECOND ADDITION	5	52

Legal Description

The North 50 feet of Lot 5 in Block 52 less or excepting the East 10 feet thereof, in the Second Addition to the Village (now City) of Windom, Cottonwood County, Minnesota.

Sale Type Auction **Minimum Bid** $200.00

RIVER ROAD

Parcel ID	Subdivision	Lot	Block
25-838-0030	WINDOM TOWNHOUSES	4	1

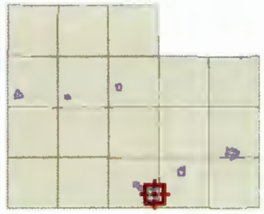
Legal Description

Lot 4, Block 1 of Windom Townhouses in the City of Windom, Cottonwood County, Minnesota.

Sale Type Offer to AdjLandowner **Minimum Bid** $100.00

Beacon™ Cottonwood County, MN

Overview



Legend

- Corporate Limits
- Political Townships
- Parcels

Parcel ID	253521140
Sec/Twp/Rng	0-0-0
Property Address	1165 PROSPECT AVE 56101
District	n/a
Brief Tax Description	n/a

Alternate ID	n/a
Class	RESIDENTIAL\SINGLE UNIT
Acreage	n/a

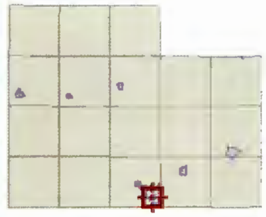
Owner Address STATE OF MINNESOTA (T F)

(Note: Not to be used on legal documents)

Date created: 7/10/2023
Last Data Uploaded: 7/8/2023 4:35:41 AM

Developed by Schneider GEOSPATIAL

Beacon™ Cottonwood County, MN



Legend

- Corporate Limits
- Political Townships
- Parcels

Parcel ID	258221120	**Alternate ID**	n/a	**Owner Address**	STATE OF MINNESOTA (T F)
Sec/Twp/Rng	0-0-0	**Class**	RESIDENTIAL\SINGLE UNIT		
Property Address	635 3RD AVE 56101	**Acreage**	n/a		

District n/a

Brief Tax Description N50' EX E10'

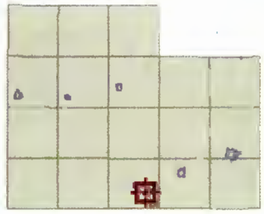
(Note: Not to be used on legal documents)

Date created: 7/10/2023

Last Data Uploaded: 7/8/2023 4:35:41 AM

Beacon™ Cottonwood County, MN

Overview



Legend

- Corporate Limits
- Political Townships
- Parcels

Parcel ID	258380030	**Alternate ID**	n/a	**Owner Address**	STATE OF MINNESOTA (T F)
Sec/Twp/Rng	0-0-0	**Class**	RESIDENTIAL VACANT LAND		
Property Address	RIVER RD 56101	**Acreage**	n/a		

District n/a
Brief Tax Description n/a
(Note: Not to be used on legal documents)

Date created: 7/10/2023
Last Data Uploaded: 7/8/2023 4:35:41 AM

Developed by Schneider GEOSPATIAL

Office of
Cottonwood County Auditor/Treasurer

900 Third Ave
Windom MN 56101

Phone 507.831.1905
Fax 507.831.4553

Donna Torkelson
County Auditor/Treasurer
507.832.8798

Carolyn Rempel
Chief Deputy Auditor/Treasurer
507.832.8802

Brenda Anderson
Deputy Auditor/Treasurer
507.832.8801

Nick Anderson
Deputy Auditor/Treasurer
507.832.8799

Marsha Forsyth
Deputy Auditor/Treasurer
507.832.8803

7/6/2023

City of Windom
444 - 9th Street
PO Box 38
Windom, MN 56101

To: Town & City Clerks

Re: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statute 282.01, I request that you approve the following parcel(s) for public auction. This statute gives you 60 days to make this approval, but due to the minimum number of parcels involved, I am requesting you to waive this 60-day period and make your approval as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Thank you,

Donna Torkelson
Auditor/Treasurer
Cottonwood County
donna.torkelson@co.cottonwood.mn.us
507.831.1905

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Scott Peterson, Chief of Police
DATE: 07/18/23
RE: Police Officer Hiring
DEPT: Police
CONTACT: Scott Peterson, Chief of Police; scott.peterson@windompdmn.com

Recommendations/Options/Action Requested: Staff recommends that Hunter Braun be hired as a police officer to fill a vacancy within the Windom Police Department, pending successful passage of employment tests.

Issue Summary/Background: Hunter is from St. Peter and has previous experience with the City of Cleveland and the Minnesota State Patrol. He graduated from Alexandria Technical College with an associate degree in law enforcement.

Fiscal Impact: Due to Braun's previous experience, we request that he start at $32.27 on our pay scale.

Attachments

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Mayor Dominic Jones
DATE: July 11, 2023
RE: Mayor Appointment to the Park & Recreation Commission
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from the Mayor to the City Council for approval of the following appointment to the Park and Recreation Commission.

Issue Summary/Background

Park & Recreation Commission	Term Expires
Mitchell Chmielewski	12/31/25

Fiscal Impact

None.

Attachments

None.